New UTHealth Houston Canvas and New Learning Stream User Registration
(Users who have not created UTHealth Houston Canvas Catalog - or - Learning Stream account)

How to Register and Create a Learning Stream and Canvas Catalog Account

1. Find the appropriate training course and select “Learn More & Register” (click here for the Learning Stream Dashboard)

2. Select “Register Now”
3. Select “Create an Account and Register”

4. Complete the questionnaire and select “Submit Registration”

5. You will receive three emails. The email from Instructure Canvas will most likely arrive first – you can ignore this email. You will also receive two emails from TEPHI – one confirms the course enrollment, and the other is to complete your Canvas account set-up.

Open the email with the subject line “UTHealth Houston Canvas Catalog Account Created”
6. Click on the link in the email to log into UTHealth Houston Canvas Catalog

Hello [FirstName],

You have successfully created a UTHealth Canvas Catalog Account. Use the temporary password provided below to login.

- UTHealth Canvas Catalog User ID: [EmailAddress]
- Temporary password: [CanvasTempPassword].

To access the Canvas login page, click here. Once you log in to Canvas Catalog, you will see the TEPHI courses you have registered for on your dashboard.

If you would like to update your password, click here for instructions on creating a permanent password (pages 5 & 6).

If you have any questions or concerns, please email us at training@tephi.texas.gov.

Your TEPHI Team

If you are directed to this page, click the Log In To Canvas button

7. Enter the email and temporary password as they appear in the Canvas account creation email

**Click here** for instructions on creating a permanent password
Learning Stream and Canvas Catalog Registration Guide

Learning Stream Registration for Current UTHealth Houston Canvas Catalog Users
(User who already have a UTHealth Houston Canvas Catalog account but need to register on Learning Stream)

Learning Stream Registration with Existing Canvas Account

1. Find the appropriate training course and select “Learn More & Register”

2. Select “Register Now”

3. Select “Canvas Login (existing UTH Canvas Catalog Acct)”
4. Select “Authorize”

5. Complete the Learning Stream registration questionnaire and select “Save Changes”

6. Click on the image to begin the course in Canvas Catalog

**Click here** for instructions on creating a permanent password
Current LS & UTHHealth Houston Canvas Catalog User Registration
(Users who already have both a Learning Stream & UTHHealth Houston Canvas Catalog accounts)

Login and Register with an Existing Learning Stream Account

1. Find the appropriate training course and select “Learn More & Register”

2. Select “Register Now”

3. Enter your email and password and select “Login and Register”
4. Your previous answers will be auto-filled in the form. Ensure they are correct, then click “Save Changes”

5. Click on the image to begin the course in Canvas Catalog

**Click here** for instructions on creating a permanent password
Creating a Permanent Password in Canvas
(Your Canvas password can be changed **two** ways - in Account Settings or on the Login Page)

**Changing Canvas Password in Account Settings**

1. Select “Account” and “Settings”

2. Select “Edit Settings” on the right side of the page

3. Select the “Change Password” box

4. Create a New Password
Changing Canvas Password Using the Login Page

1. Select “Get Login Help”

2. Enter the email address you used to sign-up for Canvas Catalog and Select “Continue”

3. You will receive an email with a PIN to allow you to reset your password
4. Enter the PIN and select “Submit PIN”

5. Create and enter your new password and select “Submit Password”

6. Select “Click Here to Login Into Canvas”

7. Enter your User ID and new Password to Log In